



# Hemchandracharya North Gujarat University, Patan

Accredited by NAAC with "A" Grade (CGPA 3.02)

University Road, Patan (N.G.) – 384 265

Ph.No. 02766 230743, 220932

Email : regi@ngu.ac.in

Fax No. 02766 230743

Website : www.ngu.ac.in

## IQAC Meeting 2016-2017

Date: 14-07-2016

Day: Thursday

Time : 12 : 30 PM

Venue : Room No. 15 Admin Bulding

### Agenda :

1. Recommendations of NAAC peer team presented before IQAC.
2. Discussion on recommendations of NAAC Peer team.
3. Discussion on submitting proposals to state government for new PG Programmes in Social Sciences such as Sociology, History, Economics, Political Science, Public Administration, Anthropology, Psychology, Physics and Gujarati.
4. Discussion on filling up of sanctioned teaching and non-teaching posts. Also submission of proposals to government in order to sanction new posts on the basis of work load.
5. Tablet distribution to U.G. students under the scheme of Government of Gujarat, Director of Technical Education at subsidized rate.

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr.R L Godara	Vice Chancellor	Chairperson	Present
2	Dr Dipoooba Devada	Pro. Vice Chancellor	Senior Admin Officer	Absent
3	Dr. D. M. Patel	I.c. Registrar	Senior Admin Officer	Present
4	Dr. K. N. Patel	Assistant Registrar	Admin Officer	Present
5	Dr. J. J. Vora	Professor & Head, Chemistry Department	Teacher	Present
6	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
7	Dr. Vishal Bhemwala.	Co-ordinator, Computer Science Department	Teacher	Present
8	Dr. K.K. Patel	Head, Hospital Management Department	Teacher	Present





No.	Name of the Member	Designation	Status	Presence
9	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Present
10	Dr. Rajesh Patel	Assit. Professor, Life Science Department	Teacher	Present
11	Dr. Rajesh Chaudhari	Assi. Professor, Nilkanth Science College, Maktupur	Alumni/ Local Society	Present
12	Dr. Vishal Mewara	Department of Life Science	Student	Present
13	Dr. Sanjay Shah	Prin. Arts, Commerce & Science College, Pilvai	External Expert	Present
14	Mr. Utpal Bora	Industrialist	External Expert	<b>Absent</b>
15	Dr. S A Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. Recommendations has to be taken in different coming committees and their after to be implemented.
2. IQAC two members were assign to look into various constraint and smooth implementation recommendation of NAAC peer team.
3. Academic section is to be instructed to prepare proposal to be sent to Government for approval on various new courses (as suggested in agenda number 3).
4. For filing up earlier sanctioned vacant posts for teaching and non teaching staff; for sanctioning of new posts, the Establishment section is to be instructed to follow the required procedure.
5. Tablet distribution to U.G. students under the scheme of Government of Gujarat, Director of Technical Education at subsidized rate is to be assigned to Department of Mathematics.

  
I/c. Registrar

No: HNGU/ IQAC/ 02 /2016  
Date: 14/07/2016

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All members of University IQAC cell







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## IQAC Meeting (2016-2017)

Date: 20-10-2016

Day: Thursday

Time : 12 : 30 PM

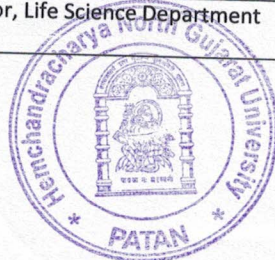
Venue : Room No. 15 Admin Building

### Agenda

1. Planning to install Solar Roof Top System in University departments.
2. Improve security system in university campus by installing CCTV surveillance system in university.
3. Encouraging faculty members of the University to get national and international exposure through different exchange programs
4. For FDP, IQAC has to make required arrangements.

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. Dipooaba Devada	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I.c. Registrar	Senior Admin Officer	Present
3	Dr. K. N. Patel	Assistant Registrar	Admin Officer	Present
4	Dr. J. J. Vora	Professor & Head, Chemistry Department	Teacher	Present
5	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
6	Dr. Vishal Bhemwala.	Co-ordinator, Computer Science Department	Teacher	Present
7	Dr. K.K. Patel	Head, Hospital Management Department	Teacher	Present
8	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Present
9	Dr. Rajesh Patel	Assit. Professor, Life Science Department	Teacher	Present





No.	Name of the Member	Designation	Status	Presence
10	Dr. Rajesh Chaudhari	Assi. Professor, Nilkanth Science College, Maktupur	Alumni/ Local Society	Present
11	Dr. Vishal Mewara	Department of Life Science	Student	Present
12	Dr. Sanjay Shah	Prin. Arts, Commerce & Science College, Pilvai	External Expert	Present
13	Mr. Utpal Bora	Industrialist	External Expert	Absent
14	Dr. S A Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. University Estate department has to be instructed for following procedure to install Solar Panels in various departments in the campus following the Gujarat Energy Development Agency (GEDA) guidelines.
2. University Estate department along with other departments in the campus, is to be instructed to find required check points where CCTV surveillance is to be installed. Also the CCTV surveillance installation at University hostels should be given priority.
3. A meeting with detailed discussion with all the Head of the Departments is to be carried out to instruct faculty members of various Department to apply to various Government and Non government agencies for research funding.
4. For FDP, Department of Chemistry is assigned responsibility.

  
I/c. Registrar

No: HNGU/ IQAC/ 06 /2016  
Date: 20/10/2016

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## IQAC Sub Meeting (2016-2017)

Date: 17-11-2016

Day: Thursday

Time : 03 : 00 PM

Venue : Room No. 15 Admin Bulding

### Agenda :

1. Evaluation and calculation of API of applied candidates
2. Evaluation and calculation of CAS promotions.

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. R. L. Godara	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I.c. Registrar	Senior Admin Officer	Present
3	Shri A. R. Makwana	I/c. Establishment Officer	Admin Officer	Present
4	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. Subject Experts to be called for certifying API of all applied candidates.

  
I/c. Registrar

No: HNGU/IQAC/ 10/2016

Date: 17/11/2016

Copy to:

1. All above members.
2. All members of University IQAC cell







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## IQAC Meeting (2016-2017)

Date: 17-12-2016

Day: Saturday

Time : 12 : 30 PM

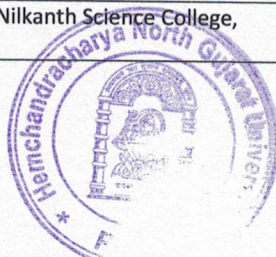
Venue : Room No. 15 Admin Building

### Agenda

1. To make the University Health Centre functional by recruiting required staff.
2. Discussion on Stakeholder's feedback and implementation in university campus.
3. Preparation of AQAR for 2016-17
4. To update and prepare Annual Report of university in time for submission of AQAR as per the criterion requirement of NAAC.

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. Dipoooba Devada	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I.c. Registrar	Senior Admin Officer	Present
3	Dr. K. N. Patel	Assistant Registrar	Admin Officer	Present
4	Dr. J. J. Vora	Professor & Head, Chemistry Department	Teacher	Present
5	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
6	Dr. Vishal Bhemwala.	Co-ordinator, Computer Science Department	Teacher	Present
7	Dr. K.K. Patel	Head, Hospital Management Department	Teacher	Present
8	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Present
9	Dr. Rajesh Patel	Assit. Professor, Life Science Department	Teacher	Present
10	Dr. Rajesh Chaudhari	Assi. Professor, Nilkanth Science College, Maktupur	Alumni/ Local Society	Present





No.	Name of the Member	Designation	Status	Presence
11	Dr. Vishal Mewara	Department of Life Science	Student	Present
12	Dr. Sanjay Shah	Prin. Arts, Commerce & Science College, Pilvai	External Expert	Present
13	Mr. Utpal Bora	Industrialist	External Expert	Absent
14	Dr. S A Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. Health officer of the Hospital Management department is to be assigned the duty of making University Health Centre functional with the support of University Estate Department and University Establishment section.
2. Department of Commerce and Management is given responsibility to prepare various Feedback online forms for data collection from various stakeholders of university and analyze them.
3. Two IQAC Cell members with IQAC coordinator are to be given responsibility of preparing AQAR.
4. Academic Section is to be inform to prepare annual report of university in time and as per criterion of NAAC requirement.

  
I/c. Registrar

No: HNGU/ IQAC/ 12/2016  
Date: 17/12/2016

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## IQAC Meeting (2016-2017)

Date: 15-03-2017

Day: Wednesday

Time : 03 : 30 PM

Venue : Room No. 15 Admin Building

➤ Annual review and action taken of various meetings

### Action Taken Report (2016-17)

Resolutions:	Action Taken:
1. Recommendations has to be taken in different coming committees and their after to be implemented.	Three recommendation of NAAC peer team are process in this academic year.
2. IQAC two members were assign to look into various constraint and smooth implementation recommendation of NAAC peer team.	IQAC members report regarding the matter is submitted to the IQAC director.
3. University Estate department has to be instructed for following procedure to install Solar Panels in various departments in the campus following the Gujarat Energy Development Agency ( GEDA) guidelines.	University Library, Department of Commerce and Management, Department of Hospital Management, BBA Department, Life sciences... have facility of Solar Roof Top system
4. University Estate department along with other departments in the campus, is to be instructed to find required check points where CCTV surveillance is to be installed. Also the CCTV surveillance installation at University hostels should be given priority.	In university there are 300 CCTV cameras installed at university departments, Administrative building, Hostels, Result center, university gates, etc. Now the whole university is under CCTV surveillance.
5. Tablet distribution to U.G. students under the scheme of Government of Gujarat, Director of Technical Education at subsidized rate is to be assign to Department of Mathematics.	Approximately 35,000 Tablets are distributed to U.G. Students of university campus and Affiliated colleges.
6. Academic section is to be instructed to prepare proposal to be sent to Government for approval on various new courses (as suggested in agenda number 3).	Academic section has submitted proposal to State government for various programs but state government has agreed and initiated process for Physics, Gujarati (Language) department only.





Resolutions:	Action Taken:
7. For filing up earlier sanctioned vacant posts for teaching and non teaching staff; for sanctioning of new posts, the Establishment section is to be instructed to follow the required procedure.	Establishment department has sent official letters to get NOC to re-advertise for various sanctioned vacant posts, same for non teaching posts also.
8. Health officer of the Hospital Management department is to be assigned the duty of making University Health Centre functional with the support of University Estate Department and University Establishment section.	Health Officer of Department of Hospital Management has initiated process of appointment of Medical officer taking permission from university authorities.
9. A meeting with detailed discussion with all the Head of the Departments is to be carried out to instruct faculty members of various Department to apply to various Government and Non government agencies for research funding.	Faculties from different university department has applied to various funding agencies and received approx Rs. 1,33,08,360/- as research grant.
10. Department of Commerce and Management is given responsibility to prepare various Feedback online forms for data collection from various stakeholders of university and analyze them.	Online feedback forms were developed using Google forms for Students, Alumni's, Faculties, Parents and were analyzed and put on the display on the website.
11. For FDP, Department of Chemistry is assigned responsibility.	Department of chemistry has organized one FDP program for faculty and one instrumentation training for both students and teachers.
12. Two IQAC Cell members are to be given responsibility of preparing AQAR.	AQAR is prepared and under review.
13. Academic Section is to be informed to prepare annual report of university in time and as per criterion of NAAC requirement.	Annual report of the university with some modification is ready in print form and will be uploaded on university website.

#### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. B. A. Prajapati	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I.c. Registrar	Senior Admin Officer	Present
3	Dr. K. N. Patel	Assistant Registrar	Admin Officer	Present
4	Dr. J. J. Vora	Professor & Head, Chemistry Department	Teacher	Present
5	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present





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8	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Present
9	Dr. Rajesh Patel	Assit. Professor, Life Science Department	Teacher	Present
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12	Dr. Sanjay Shah	Prin. Arts, Commerce & Science College, Pilvai	External Expert	Present
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14	Dr. S A Bhatt	Head, Department of Life Science	Director of IQAC	Present

  
I/c. Registrar

No: HNGU/IQAC/ 16 /2017

Date: 15/03/2017

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All members of University IQAC cell

