



# Hemchandracharya North Gujarat University, Patan

Accredited by NAAC with "A" Grade (CGPA 3.02)

University Road, Patan (N.G.) – 384 265

Ph.No. 02766 237000

Email : regi@ngu.ac.in

Fax No. 02766 230743

Website : www.ngu.ac.in

## IQAC Meeting (2019-2020)

Date: 25-06-2019

Day: Tuesday

Time : 12 : 30 PM

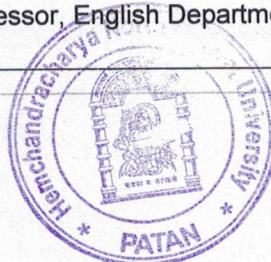
Venue : Room No. 15 Admin Bulding

### Agenda :

1. Implementation of A 'Single –window system' for all the students at University .
2. To Start NCC unit Boys and Girls at university campus.
3. To start new courses on Personality Development, Skill Development, Moral and ethical values.
4. To Organize seminars for student awareness and motivation.
5. Induction program for new students.

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. Anil J. Nayak	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I/c. Registrar	Senior Admin Officer	Present
3	Dr. Dhruv Dave	Assistant Registrar	Admin Officer	Present
4	Dr. J. J. Vora	Professor & Head, Chemistry Department	Teacher	Present
5	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
6	Dr. Vishal Bhemwala.	Co-ordinator, Computer Science Department	Teacher	Present
7	Dr. K.K. Patel	Head, Hospital Management Department	Teacher	Present
8	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Present



No.	Name of the Member	Designation	Status	Presence
9	Dr. Nishith Bhatt	Professor, Department of commerce & Management	Teacher	Present
10	Dr. Rajesh Chaudhari	Assi. Professor, Nilkanth Science College, Maktupur	Alumni/ Local Society	Present
11	Dr. Ashish Prajapati	Department of Chemistry	Student	Present
12	Dr. Ajay Gor	Pramukh swami science & h.d. Patel arts College, Kadi	External Expert	Present
13	Dr. Dashrath Patel	Industrialist	External Expert	Present
14	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. University Examination controller is to be assigned work of installing single window system for the benefit of students. A 'Single window system' shall be put in place wherein just the students can collect and submit their forms and requests at one place, thus making the task for them much easier.
2. Department of BBA is assigned task of making a proposal for raising a new NCC unit for Boys and Girls in the campus.
3. Academic section is instructed to prepare a plan to start new courses on Personality Development, Skill Development, Moral and ethical values with help of different BOS.
4. HOD meeting is to be called to take positive action and organize awareness and motivational programs on alarming issues in the Campus.
5. HODs are advised to work for Induction program for new students jointly with other departments or separately.



I/c. Registrar

No: HNGU/IQAC/ 02 /2019

Date: 25/06/2019

Copy to:

All members of University IQAC cell





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## IQAC Meeting (2019-2020)

Date: 20-08-2019

Day: Tuesday

Time : 03 : 00 PM

Venue : Room No. 15 Admin Building

### Agenda:

1. Discussion on appointment of Teaching and Non-teaching contractual staff.
2. Discussion on New appointment of permanent Non-teaching staff.

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. Anil Nayak	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I/c. Registrar	Senior Admin Officer	Present
3	Shri A. R. Makwana	I/c. Establishment Officer	Admin Officer	Present
4	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. HOD's are instructed to give the requirement of Teaching and Non-teaching staff members on the basis of workload.
2. Recruitment for Non-teaching staff is under process.

No: HNGU/IQAC/ 07 /2019

Date: 20/08/2019

Copy to:

1. All above members.
2. All members of University IQAC cell

  
I/c. Registrar





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## IQAC Meeting (2019-2020)

Date: 19-09-2019

Day: Thursday

Time : 02 : 30 PM

Venue : Room No. 15 Admin Bulding

### Agenda :

1. Considering NEP 2020 Plan, five year integrated courses are to be started at campus.
2. To attract international students to get admission at HNGU campus.
3. To make alternate arrangement of examination for students who represent university at National/International level in sports / cultural activities / NCC.
4. To do MOU's for FDP and other exchange programs for benefit of faculties and students.

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. Anil J. Nayak	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I.c. Registrar	Senior Admin Officer	Present
3	Dr. Dhruv Dave	Assistant Registrar	Admin Officer	Present
4	Dr. J. J. Vora	Professor & Head, Chemistry Department	Teacher	Present
5	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
6	Dr. Vishal Bhemwala.	Co-ordinator, Computer Science Department	Teacher	Present
7	Dr. K.K. Patel	Head, Hospital Management Department	Teacher	Present
8	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Present



No.	Name of the Member	Designation	Status	Presence
9	Dr. Nishith Bhatt	Professor, Department of commerce & Management	Teacher	Present
10	Dr. Rajesh Chaudhari	Assi. Professor, Nilkanth Science College, Maktupur	Alumni/ Local Society	Present
11	Dr. Ashish Prajapati	Department of Chemistry	Student	Present
12	Dr. Ajay Gor	Pramukh Swami Science & H.D. Patel arts College. Kadi	External Expert	Present
13	Dr. Dashrath Patel	Industrialist	External Expert	Present
14	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. Department HODs are advise to prepare a plan to start five year integrated courses (M.Sc.-5 year Integrated programs).
2. Department of Life science is assigned task of making guidelines/rules for International students. Considering ICCR guideline.
3. University Controller of Examination is advised to make alternative arrangements for students who could not appear in the exams due to their representation at State/National/International in Sports/NCC/Extracurricular activities.
4. All faculties and HODs are advised to work for more MOUs in the benefit of students and faculties.

  
I/c. Registrar

No: HNGU/IQAC/ 10 /2019  
Date: 19/09/2019

Copy to:  
All members of University IQAC cell





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## IQAC Meeting (2019-2020)

Date: 27-12-2019

Day: Friday

Time : 02 : 30 PM

Venue : Room No. 15 Admin Building

### Agenda:

1. Discussion on book publication, research publication, chapter publication , patents, citations of faculty members for institutional quality up gradation of institute.
2. To organize joint seminars and send proposal to funding agency.
3. To continue and be part of Swacchta Abhiyan and improve solid waste management in the campus.
4. To upgrade facilities at hostels.
5. Preparation of AQAR for 2019-20

### Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. Anil J. Nayak	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I.c. Registrar	Senior Admin Officer	Present
3	Dr. Dhruv Dave	Assistant Registrar	Admin Officer	Present
4	Dr. J. J. Vora	Professor & Head, Chemistry Department	Teacher	Present
5	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
6	Dr. Vishal Bhemwala.	Co-ordinator, Computer Science Department	Teacher	Present
7	Dr. K.K. Patel	Head, Hospital Management Department	Teacher	Present



No.	Name of the Member	Designation	Status	Presence
8	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Present
9	Dr. Nishith Bhatt	Professor, Department of commerce & Management	Teacher	Present
10	Dr. Rajesh Chaudhari	Assi. Professor, Nilkanth Science College, Maktupur	Alumni/ Local Society	Present
11	Dr. Ashish Prajapati	Department of Chemistry	Student	Present
12	Dr. Ajay Gor	Pramukh swami science & h.d. Patel arts college. Kadi	External Expert	Present
13	Dr. Dashrath Patel	Industrialist	External Expert	Present
14	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Present

### Resolutions:

The following were resolved after thorough discussion.

1. Department of BBA is assigned task of collecting details about book publication, research publication, chapter publication, patents, citations of faculty members and calculating citations and H-index of university.
2. Physics department is assigned the task of Organizing the joint seminars and send proposal to funding agency.
3. Estate department and NSS section is assigned the task to manage with solid waste of campus under Swacchta Abhiyan in coordination with different departments.
4. Hostel rector is asked to prepare a proposal for more facilities required at hostel and submit it to estate department.
5. Two IQAC Cell members with IQAC coordinator are to be given responsibility of preparing AQAR.

  
I/c. Registrar

No: HNGU/IQAC/ 15 /2019  
Date: 27/12/2019

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## IQAC Meeting (2019-2020)

Date: 17-03-2020

Day: Tuesday

Time : 12 : 30 PM

Venue : Room No. 15 Admin Building

➤ Annual review and action taken of various meetings

### Action Taken Report (2019-2020)

Resolutions:	Action Taken:
1. University Examination controller is to be assigned work of installing single window system for the benefit of students. A 'Single window system' shall be put in place wherein just the students can collect and submit their forms and requests at one place, thus making the task for them much easier.	In Administrative Building Single Window system is operational from 30-09-2019 aiming to help all students who are coming to university for their varied need like (Transcript certificate, Duplicate Mark sheet, Degree, Migration certificate...)
2. Department of BBA is assigned task of making a proposal for raising a new NCC unit for Boys and Girls in the campus.	New NCC unit raising application is sent to officer in charge, Gujarat NCC unit, Mehsana for sanctioning a unit consisting 60 cadets each for boys and girls.
3. Academic section is instructed to prepare a plan to start new courses on Personality Development, Skill Development, Moral and ethical values with help of different BOS.	BOS of different programs are preparing various courses which can be applied across the faculties. For example NCC, NSS, IPDC courses are sent for approval in Academic Council.
4. HOD meeting is to be called to take positive action and organize awareness and motivational programs on alarming issues in the Campus.	Many awareness and motivational programs are organized by departments, extramural studies and NSS.
5. HODs are advised to work for Induction program for new students jointly with other departments or separately.	Every departments in the campus has induction program for new students.
6. Department HODs are advised to prepare a plan to start five year integrated courses (M.Sc.-5 year Integrated programs).	Department of Life sciences and Department of Chemistry has started M.Sc.-5 year Integrated programs.
7. Department of Life science is assigned task of making guidelines/rules for International students. Considering ICCR guideline.	A Center for International Cooperation & Studies is started in the campus and it has applied to join ICCR.





Resolutions:	Action Taken:
8. University Controller of Examination is advised to make alternative arrangements for students who could not appear in the exams due to their representation at State/National/ International in Sports/ NCC/ Extracurricular activities.	The proposal for taking separate exam for the students exam who cannot appear in the exam due to representation at State/National / International in Sports/NCC/ Extracurricular activities is already submitted for approval to Executive council.
9. All faculties and HODs are advised to work for more MOUs in the benefit of students and faculties.	Some MOUs are signed with industries and academic institution, many are in pipeline.
10. Department of BBA is assigned task of collecting details about book publication, research publication, chapter publication, patents, citations of faculty members and calculating citations and H-index of university.	H-index of various faculty members is available on Google scholar and Research gate.
11. Physics department is assigned the task of Organizing the joint seminars and send proposal to funding agency.	Akhil Bhartiya Vidhyarthi Parishad, Gujarat State Non-Gujaratis foundation and NRG center, some seminars / programs are organized.
12. Estate department and NSS section is assigned the task to manage with solid waste of campus under Swacchta Abhiyan in coordination with different departments.	NSS Department & M.S.W. department has organized Swacchta Abhiyan related programs in campus, in affiliated colleges and in some villages.
13. Hostel rector is asked to prepare a proposal for more facilities required at hostel and submit it to estate department.	In campus hostel, LCD TV with DTH connection are provided, in girls hostel sanitation machine is provided.
14. Two IQAC Cell members with IQAC coordinator are to be given responsibility of preparing AQAR.	IQAR for 2019-20 is ready for review.

#### Members Attended:

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9	Dr. Rajesh Patel	Assit. Professor, Life Science Department	Teacher	Present
10	Dr. Rajesh Chaudhari	Assi. Professor, Nilkanth Science College, Maktupur	Alumni/ Local Society	Present
11	Dr. Vishal Mewara	Department of Life Science	Student	Present
12	Dr. Sanjay Shah	Prin. Arts, Commerce & Science College, Pilvai	External Expert	Present
13	Mr. Utpal Bora	Industrialist	External Expert	Absent
14	Dr. S A Bhatt	Head, Department of Life Science	Director of IQAC	Present

No: HNGU/ IQAC/ 21 /2020  
Date: 17/03/2020

  
I/c. Registrar

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All members of University IQAC cell

