



Hemchandracharya North Gujarat University, Patan

Accredited by NAAC with "A" Grade (CGPA 3.02)

University Road, Patan (N.G.) – 384 265

Ph.No. 02766 237000

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Fax No. 02766 230743

Website : www.ngu.ac.in

IQAC Meeting (2020-2021)

Date: 20-04-2020

Day: Monday

Time : 03 : 30 PM

Venue : Room No. 15 Admin Bulding

Agenda :

1. Discussion on submission of AQAR of 2019-20 and preparation of last or 5th AQAR – 2020-21.
2. Review of the functioning of the various departments of the university as a part of quality enhancement through periodic review of the teaching-learning process at the end of each Semester.
3. Review of functioning of cells / committees for promoting quality culture.
4. Review of activities conducted under MOU's / Collaborations.
5. To create environmental awareness at campus level through different activities.
6. To prepare code of conduct for international student studying in the campus.
7. Discussion on suggestions given by all stakeholders and to bring suggestions in notice of HODs / Co-ordinator / Governing body.
8. Discussion on inclusive research conducted in the campus.
9. To assist the Vice chancellor in nominating staffs in charge for all statutory positions and cells.
10. To organize subject related seminars, workshops and expert lectures in various campus department.
11. To organize seminars / workshops / debates / awareness programs on women safety, empowerment and Gender equity for Social awareness. To prepare rules for selection of Gender champion in campus.
12. NIRF and GSIRF data Submission and to work for improving ranking.
13. To upgrade and modify university website to get detailed information about university departments.
14. To motivate students for SSIP.



15. Discussion on establishment of Incubation center.
16. To organize Seminar on NEP-2020 and NAAC new Framework.

Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. J. J. Vora	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I/c. Registrar	Senior Admin Officer	Present
3	Dr. Dhruv Dave	Assistant Registrar	Admin Officer	Present
4	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
5	Dr. K. K. Patel	Head, Hospital Management Department	Teacher	Present
6	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Absent
7	Dr. Nishith Bhatt	Asso. Professor, Department of commerce & Management	Teacher	Absent
8	Dr. Atul Kadia	Department of Mathematics	Teacher	Present
9	Dr. Bhavesh Patel	Assi. Professor, Computer Science Department	Teacher	Present
10	Dr. Ajay Gor	Pramukh Swami Science & H.D. Patel arts college. Kadi	External Expert	Present
11	Dr. Rajesh Patel	Virnarmad South Gujarat University, Surat	External Expert	Absent
12	Dr. Naresh Kiri	Industrialist, Sumar Biotech Ltd., Gojariya	Industrialist	Absent
13	Dr. Piyush Suthar	Owner, Rumi Biotech Ltd., Ahmedabad	Alumni/ Local Society	Absent
14	Dr. Darshna Patel	Department of Chemistry	Student	Present
15	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Present


Resolutions:

The following were resolved after thorough discussion.

1. AQAR of 2019-20 is to be review by the member's of IQAC and new AQAR- preparation is assign to two IQAC members.
2. HOD / Co-ordinator of each department is assigned the work of reviewing the functioning of respective departments in particular teaching learning process and feedback of stakeholders. The review is to be submitted to the IQAC till 15th May, 2020.
3. All Co-ordinators / Chairperson of committees/cells are adviced to submit their 4 years reports of detailed activities to IQAC till 15th May, 2020.
4. All Co-ordinators /HODs/ Chairperson of committees are advice to submit their 4 years Review of activities conducted under MOU's / Collaborations to IQAC till 15th May, 2020.
5. HODs and NSS section is adviced to take initiatives/activities to create environmental awareness at campus level.



6. Department of Life science is assigned work to prepare conduct rules for International students.
7. Department of Commerce and Management with the help of different departments have to collect suggestions / feedback of all stakeholders and to prepare analysis report. That report should be submitted to IQAC till 15th May, 2020 so that report can be presented before university governing body for corrective actions.
8. Meeting of HOD's and teachers is to be called so that all campus teachers apply for Major and minor projects to different funding agencies for inclusive research. Publications should be sent to the journals approved by UGC / Scopus / Web science with impact factor.
9. Team IQAC after reviewing the activities/performance of various committees/cell may assist the Vice chancellor in nominating staffs in charge for all statutory positions and cells.
10. All HODs and Coordinators shall list of thrust/current areas (150 yrs of Gandhi Jayanti) for organizing seminars, workshops and will share with all coordinators/HODs.
11. Woman cell/CASH is assigned work of organizing seminars/ workshops/debates / awareness programs related to women empowerment and gender equity for social awareness. CASH shall prepare rules for selection of Gender champion.
12. Statistical Cell and IQAC has to collect the data and submit in time for NIRF and GSIRF for improving ranking.
13. University system Analyst and IQAC has to look after up gradation of university website.
14. University SSIP cell is assigned work for student startup's.
15. Registrar has to look in the matter of establishment of Incubation center in university campus.
16. Department of commerce & management is assigned task to organize seminars on NEP-2020 and NAAC new Framework.


I/c. Registrar

No: HNGU/IQAC/ 02 /2020
Date: 20/04/2020

Copy to:
All members of University IQAC cell





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IQAC Meeting (2020-2021)

Date: 23-07-2020

Day: Thursday

Time : 03 : 30 PM

Venue : Room No. 15 Admin Building

Agenda :

1. To teach students online. (COVID-19 Period)
2. To conduct practical's online / offline. (COVID-19 Period)
3. To conduct continuous evaluations of the students. (COVID-19 Period)
4. To conduct External examination. (COVID-19 Period)
5. To carryout preventive measures against COVID-19 in campus.
6. To conduct Ph.D. viva-voce. (COVID-19 Period)

Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. J. J. Vora	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I/c. Registrar	Senior Admin Officer	Present
3	Dr. Dhruv Dave	Assistant Registrar	Admin Officer	Online
4	Prof. Sangita Sharma	Professor, Chemistry Department	Teacher	Present
5	Dr. K. K. Patel	Head, Hospital Management Department	Teacher	Present
6	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Teacher	Absent
7	Dr. Nishith Bhatt	Asso. Professor, Department of commerce & Management	Teacher	Absent
8	Dr. Atul Kadia	Department of Mathematics	Teacher	Present
9	Dr. Bhavesh Patel	Assi. Professor, Computer Science Department	Teacher	Present
10	Dr. Ajay Gor	Pramukh Swami Science & H.D. Patel arts college, Kadi	External Expert	Online
11	Dr. Rajesh Patel	Virnarmad South Gujarat University, Surat	External Expert	Absent



No.	Name of the Member	Designation	Status	Presence
12	Dr. Naresh Kiri	Industrialist, Sumar Biotech Ltd., Gojariya	Industrialist	Absent
13	Dr. Piyush Suthar	Owner, Rumi Biotech Ltd., Ahmedabad	Alumni/ Local Society	Absent
14	Dr. Darshna Patel	Department of Chemistry	Student	Online
15	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Online

Resolutions:

The following were resolved after thorough discussion.

1. Department of computer science is given responsibility to help teachers for online teaching.
2. Science departments are advice to conduct practical's if possible in small groups following Government COVID-19 guidelines.
3. For continuous evaluations of the students, QUIZ, Seminar, MCQ test are to be conducted online at Google Meet, Microsoft team, etc.
4. External examination is to be conducted by university examination section following UGC/ State Government guidelines.
5. Department of Hospital Management is assign the work to plan out measures to be taken for prevention of COVID-19 in campus.
6. Following UGC guideline Ph.D. viva has to be conducted online.


I/c. Registrar

No: HNGU/IQAC/ 10 /2020
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IQAC Meeting (2020-2021)

Date: 18-02-2021

Day: Thursday

Time : 03 : 30 PM

Venue : Room No. 15 Admin Building

➤ Annual review and action taken of various meetings

Action Taken Report (2020-2021)

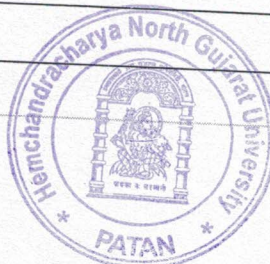
Resolutions:	Action Taken:
1. AQAR of 2019-20 is to be review by the member's of IQAC and new AQAR- preparation is assign to two IQAC members.	AQAR 2019-20 ready for submission.
2. HOD / Coordinator of each department is assigned the work of reviewing the functioning of respective depârtments in particular teaching learning process and feedback of stakeholders. The review is to be submitted to the IQAC till 15 th May, 2020.	IQAC has timely received all required documents.
3. All Coordinators / Chairperson of committees/cells are advised to submit their 4 years reports of detailed activities to IQAC till 15 th May, 2020.	Reports have been received in time.
4. All Coordinators /HODs/ Chairperson of committees are advise to submit their 4 years Review of activities conducted under MOU's / Collaborations to IQAC till 15 th May, 2020.	Details of the activities conducted under MOU's are received.
5. HODs and NSS section is advised to take initiatives/activities to create environmental awareness at campus level.	Departments and NSS have conducted many programs in campus and outside the campus for environmental awareness.
6. Department of Life science is assigned work to prepare conduct rules for International students.	Conduct rules for international students are framed.
7. Department of Commerce and Management with the help of different departments have to collect suggestions / feedback of all stakeholders and to prepare analysis report. That report should be submitted to IQAC till 15 th May, 2020 so that report can be presented before university governing body for corrective actions.	Feedback from teachers, students, alumni and parents are collected and analyzed and displayed on the website.
8. Meeting of HOD's and teachers is to be called so that all campus teachers apply for Major and minor projects to different funding agencies for inclusive research. Publications should be sent to the journals approved by UGC / Scopus / Web science with impact factor.	Minor and Major projects are prepared by faculties in the campus but could not submit due to COVID-19. Many faculty members have Published research in UGC CARE LIST and Index journals.



Resolutions:	Action Taken:
9. Team IQAC after reviewing the activities/ performance of various committees/cell may assist the Vice chancellor in nominating staffs in charge for all statutory positions and cells.	After reviewing activities / performances of various committees suggestions are given to Hon.Vice Chancellor.
10. All HODs and Coordinators shall list of thrust/current areas (150 yrs of Gandhi Jayanti) for organizing seminars, workshops and will share with all coordinators/HODs.	University has celebrated 150 years of "Gandhi Jayanti" and " Azadi ka Amrut Mahotsav" by organizing seminars.
11. Woman cell/CASH is assigned work of organizing seminars/ workshops/debates / awareness programs related to women empowerment and gender equity for social awareness. CASH shall prepare rules for selection of Gender champion.	CASH committee has organized webinars, seminars, for women empowerment and gender equity. Rules are frame for selection of Gender champion in campus.
12. Statistical Cell and IQAC has to collect the data and submit in time for NIRF and GSIRF for improving ranking.	NIRF and GSIRF data were submitted on the respective portals in time.
13. University system Analyst and IQAC has to look after up gradation of university website.	Up gradation is continues process but still many new addition are done in the university website for betterment of departments.
14. University SSIP cell is assigned work for student startup's.	University has received Rs. 25 Lac from Government of Gujarat as SSIP grant.
15. Registrar has to look in the matter of establishment of Incubation center in university campus.	The concept of establishment of incubation center is Under progress.
16. Department of commerce & management is assigned task to organize seminars on NEP-2020 and NAAC new Framework.	Seminar and webinar on NEP-2020 and NAAC new framework are organized.
17. Department of computer science is given responsibility to help teachers for online teaching.	Teachers has been given required help by computer science department and system analyst for online teaching.
18. Science departments are advice to conduct practical's if possible in small groups following Government COVID-19 guidelines.	All science departments has conducted practical's in small groups following Government COVID-19 guidelines.
19. For continuous evaluations of the students, QUIZ, Seminar, MCQ test are to be conducted online at Google Meet, Microsoft team, etc.	For CIE system Google meet and Microsoft team has been used by all campus teachers.
20. External examination is to be conducted by university examination section following UGC/ State Government guidelines.	External theory examination has been conducted online and practical exams offline.
21. Department of Hospital Management is assign the work to plan out measures to be taken for prevention of COVID-19 in campus.	Sanitizers bottles, temperature gun, spraying gun for sanitization of rooms was provided.
22. Following UGC guideline Ph.D. viva has to be conducted online.	Ph.D. Viva voce were arranged online.

Members Attended:

No.	Name of the Member	Designation	Status	Presence
1	Dr. J. J. Vora	Vice Chancellor	Chairperson	Present
2	Dr. D. M. Patel	I/c. Registrar	Admin Officer	Present
3	Dr. B. I. Patel	System Analyst	Admin Officer	Online



No.	Name of the Member	Designation	Status	Presence
4	Dr. Tapas Chakrabarti	Asso. Professor, English Department	Senior Teacher	Absent
5	Prof. Sangita Sharma	Professor, Chemistry Department	Senior Teacher	Present
6	Dr. Vishal Bhemwala	Assistant Professor , Department of Computer Sci.	Senior Teacher	Absent
7	Dr. K. K. Patel	Head, Hospital Management Department	Senior Teacher	Present
8	Dr. Jay Trivedi	Assistant Professor , Department of B.B.A.	Senior Teacher	Absent
9	Dr. Ashwin Modi	Associate Professor (CAS), Department of M.B.A.	Senior Teacher	Present
10	Dr. Ashish Patel	Associate Professor , Department of Biotechnology	Senior Teacher	Present
11	Dr. Atul Kadia	Associate Professor (CAS), Department of Mathematics	Senior Teacher	Present
12	Dr. Sanjay Shah	Principal, Science College, Pilvai	External Expert	Online
13	Dr. P.N. Gajjar	Gujarat University, Ahmedabad	External Expert	Absent
14	Dr. Sudhir J. Patel	C.T.O. Code Fuel Technology Pvt. Ltd. c/o Himmatangar	Industrialist	Absent
15	Dr. Nishith Bhatt	Associate Professor (CAS), Department of M.B.A.	Ex. officeo	Online
16	Dr. R. K. Patel	Executive Dean, PVC, Ganpat University, Kherva	Ex. officeo	Absent
17	Dr. Jagdish Khamar	State Bank of India, Patan	Alumni/ Local Society	Absent
18	Dr. S. A. Bhatt	Head, Department of Life Science	Director of IQAC	Online


I/c. Registrar

No: HNGU/ IQAC/ /2021
Date: 18/02/2021

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